

TO: Doctor of Chiropractic Graduating Class April 2015

FROM: Charles Feltmann, Director of Purchasing & GSS, Manager Purser Center

DATE: December 2014

RE: Graduation Invitations and Announcements

Attached is a sample of how the Personalized Invitation and Announcement will read. Please note that your name **will be imprinted on the Invitation or Announcement.** The Invitation reads, "The honor of your company is requested". The Announcement <u>does not</u> include this. The Announcement is used mostly to send to people whom you know would not be able to attend your graduation, yet whom you would like to know of your graduation.

You can order Invitations and/or Announcements on-line by going to the link below: <a href="https://www.herffjones.com/college/logan">www.herffjones.com/college/logan</a>

The Personalized Announcement or the Personalized Invitations require a minimum order of 25 at a price of \$49.00\*. Additional packs of 5 are \$9.80.

\* Prices subject to change without notification.

## SAMPLE PERSONALIZED INVITATION

The Board of Trustees, Administration, Faculty, and Graduating Class of
Logan University
are pleased to announce that
(your name)
is a candidate for the degree of
Doctor of Chiropractic
The honor of your company is requested at the

One hundred and seventy-sixth Commencement Exercise Saturday, the twenty-fifth of April, the year Two thousand and fifteen at ten o'clock in the morning

> William D. Purser, DC Center Logan University 1851 Schoettler Road Chesterfield, Missouri 63017

Reception immediately following

## SAMPLE PERSONALIZED ANNOUNCEMENT

The Board of Trustees, Administration, Faculty, and Graduating Class of
Logan University
are pleased to announce that
(your name)
is a candidate for the degree of
Doctor of Chiropractic
at the

One hundred and seventy-sixth Commencement Exercise Saturday, the twenty-fifth of April, the year Two thousand and fifteen

William D. Purser, DC Center Logan University 1851 Schoettler Road Chesterfield, Missouri 63017

**SAMPLE NAME IMPRINT:** 

SAMPLE NAME

IMPRINT:

(Middle Initial) Charles H. Feltmann (Full Name)
Charles Henry Feltmann